

Recreation Commission Meeting Minutes

Thursday, December 7, 2023 Noon at Manchester Recreation Center

In attendance: AJ Fox- Director, Becki Johnson- Assistant Director, Katie West- Activities Coordinator, Colt Pittman- Aquatics Manager, Leslie Trussler, Dr. Prater Powell, Julie Anderson- Alderman, Brent Parsley, Stan Rogers, Leslie Brasfield, Erin Kehely, Aaron Brown- Coffee County Rescue Squad, Tiffany Clutter- Thunder Radio, and Nathan Havenner- Manchester Times.

1. Approval of meeting minutes from Thursday, October 12, 2023- Motion made by Alderman Julie Anderson with a second by Leslie Trussler, all approved.
2. Citizen Comments
 - A. None.
3. Programs Report
 - A. Trees of Christmas – 16 Trees entered. 777 people were marked in attendance.
 - B. Christmas Parade – 106 float entries. Parade ran smoothly and was very enjoyable.
 - C. Christmas Luncheon – To be held 11:30 am December 12, 2023 at the Ada Wright Center. Prater’s BBQ will be providing food.
4. Old Business
 - A. Ball Field Lighting Grant – Designs have been approved by Recreational Resources Division and passed on to St. John Engineering. Project is now ready to go out to bid.
 - B. Personnel Change – Nicholas Gonder has taken over as Recreational Specialist as of November 20, 2023.
 - C. Basketball Gym Floor – A contract with Southern Flooring is pending to be passed on to Attorney Johnson for approval. The project is to be started after the 2023-2024 Dusty Elam Basketball season is over in February. Repairs include fixing the damaged half of court A, dead spots in the whole floor, and the spot by Katie’s office door, as well as polyurethaning and sanding the entire gym and painting pickleball lines.
 - D. Five Year Plan – The Finance Committee has approved Wold Engineering to put a plan together on recreation center building repairs, but will not be committed to overseeing repairs to the building. There is a current wait for Wold to submit a contract for review.

5. New Business

- A. 4th of July Fireworks – Considerations for fireworks are Pyro Shows and Impact Shows. Manchester Tourism has recommended going with Pyro Shows who offer 726 shots, a technician, and a three year contract. A motion of approval is made by Leslie Trussler with a second by Dr. Prater Powell. All approve.
- B. Weight Room Floor – Fit Worx and Southern Flooring put bids in to repair the floor. Fit Worx did not meet the bid requirements, while Southern Flooring did. Southern Flooring will be repairing the floor for \$67,250 covered by insurance. A motion of approval is made by Alderman Julie Anderson with a second by Leslie Brasfield. All approve.
- C. Aquatics Fees – Prices for aquatics activities such as open swim parties, indoor and outdoor private parties, lifeguard fees, and summer swim lessons are going through an increase. Below are the following price increases:
 - Open Swim Parties - \$100 to \$150. There will be longer open swim times to allow for more parties. A motion of approval is made by Dr. Prater Powell with a second by Leslie Trussler. All approve.
 - Outdoor Private Parties - \$350 to \$420. This price is to be revisited by BOMA (Board of Mayor and Alderman) to increase to \$450 as \$420 is the cap limit without approval. A motion of approval is made by Dr. Prater Powell with a second by Alderman Julie Anderson. All approve.
 - Indoor Private Parties - \$250 to \$300. A motion of approval is made by Alderman Julie Anderson with a second by Leslie Brasfield. All approve.
 - Lifeguard Courses – \$155 to \$350 for those who will not employ with the department. \$55 for those who will employ with the department. A motion of approval is made by Alderman Julie Anderson with a second by Dr. Prater Powell. All approve.
 - Summer Swim Lessons - \$65 to \$85. A motion of approval is made by Brent Parsley with a second by Leslie Trussler. All approve.
 - Year Round Swim Lessons – Cost will remain the same with the first month free to draw in guests. A motion of approval is made by Leslie Brasfield with a second by Stan Rogers. All approve.
- D. Coffee County Rescue Squad Pool Usage – The Coffee County Rescue Squad would like to use the indoor pool for safety classes with the stipulation that they must have 25 people or less, prove they are a non-profit, and notify the Recreation Center when they are coming. They traditionally would have to pay the lifeguard fee of \$14/hr. for one lifeguard, however a motion to waive the fee from January 1, 2024 to January 1, 2025 is made by Brent Parsley with a second by Leslie Brasfield. All approve. The recommendation to waive fees for the calendar year of 2024 will be presented to the Board of Mayor and Aldermen.

- E. Park and Facilities Operating Hours – The current park hours are as followed:
- November 1 – February 28: 8am – 5pm
 - March 1 – October 31: 6am – 11pm

The soccer fields and ballfields are locked in the winter to maintain the grass. The tennis courts remain open for use with timed lighting that follow park hours. The park restrooms also follow park hours and close when the park closes. It has been suggested by Erin Kehely that leagues be able to reserve ballfields on weekends in the winter within park open times. After discussion, it was decided to allow baseball/softball field reservations during the time of November 1 – February 28 on Saturdays and Sundays from 8:00 am – 5:00 pm, provided weather conditions and maintenance allows. In addition, appropriate paperwork and fees must be completed by the renter.

6. Next Meeting: January 11, 2024 at Noon

7. Adjournment

Respectfully submitted,

Katie West
Activities Coordinator